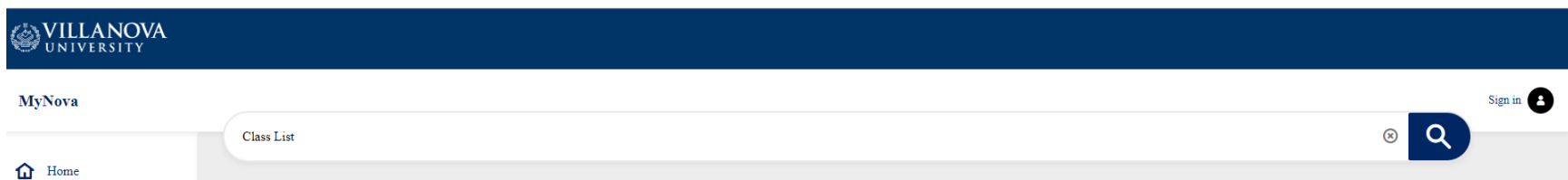


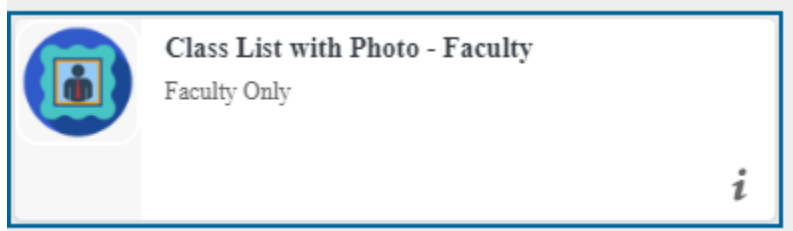


## NOVASIS CLASS LIST

To access the class list, go to [mynova.villanova.edu](https://mynova.villanova.edu).  
Search for **class list** in the search box



In the results, click on the **Class list with Photo** task card





## NOVASIS CLASS LIST



Enter your Villanova Username and Password

Sign in



A Helpdesk representative is available M-Th from 8-7 and 8-5 on Fridays @ 610-519-7777. Chat Support is available M-Th from 9-7 and 9-4 on Fridays by clicking on the Chat Link located on the [UNIT Homepage](#).

From here you may be asked to log into NOVASIS, using your Villanova login




## NOVASIS CLASS LIST


You will be taken to NOVASIS to view a list of your courses. The page defaults to view courses in all terms; you may select a specific term from the drop-down to reduce the results. To select a course, click on any white space in the course row. Clicking on the course title will display the course details from the catalog.

**NOVASIS**  

Faculty & Advisors • CRN Listing

CRN Listing

All Terms 

Select Course  Search (Alt+Y)

Subject	Course Title	CRN	Enrollment Count	Status	Duration	Term
HIS 1070, XX	Topics Empire and Imperialism	24640	4	Active	08/24/2022 - 12/20/2022	Fall 2022 (202320)
SOC 2400, 001	Sociology of Social Work	22857	30	Active	08/23/2021 - 12/17/2021	Fall 2021 (202220)
EGR 1001, 001	Career Compass First Yr A	22929	297	Active	08/17/2020 - 12/05/2020	Fall 2020 (202120)
VAB 1000, 001	Study Abroad	41793	234	Active	08/26/2019 - 12/20/2019	Fall 2019 (202020)



# NOVASIS CLASS LIST

You will be taken to the Class List page for the selected course.

Faculty & Advisors • Class List

Class List Export Print

Fall 2022 - 202320 HIS 1070 | 24640 14 = 15

**Course Information**

Topics Empire and Imperialism - HIS 1070 XX  
 CRN: 24640  
 Duration: 08/24/2022 - 12/20/2022  
 Status: Active

**Enrollment Counts**

	Maximum	Actual	Remaining
Enrollment	10	4	6
Wait List	0	0	0
Cross List	0	0	0

Class List Wait List Summary View

Summary Class List 2 Search (Alt+Y) 3

<input type="checkbox"/>	4 Name	5 ID	6 Regis	tus	7 Level	8 Credit H	9 Midterm	10 Final	11 Class
<input type="checkbox"/>	Vicki E Registrar (They/Them/Their)	00843843	**Registered**		Undergraduate	3	Enter Grade	No Access	Freshman
<input type="checkbox"/>	Villa-Test Edie (They/Them/Their)	00715894	**Registered**		Undergraduate	3	Enter Grade	No Access	Freshman
<input type="checkbox"/>	<span style="border: 1px solid red; padding: 2px;">Villa-Test Libby (She/Her/Hers)</span>	13	**Registered**		Undergraduate	3	Enter Grade	No Access	Freshman
<input type="checkbox"/>	Villa-Test Ned (Use my name - no pronoun)	00910120	**Registered**		Undergraduate	3	Enter Grade	No Access	Freshman

From here you can do the following:

1. Review the course information: Title, CRN, Dates, Status, Enrollment Counts
2. Email your class by clicking on the blue envelope icon.
3. Search for a class member
4. View the student's chosen name and personal pronoun (if provided)
5. View the student's ID
6. View the student's Registration Status
7. View the student's Level
8. View the course credit hours
9. Enter Midterm grade sheet (when open for grading) or view midterm grade after submission
10. Enter Final grade sheet (when open for grading) or view final grade after submission\*
11. View the student's class
12. View a thumbnail of the student's picture (if provided)
13. By clicking on a student's name, you can view their **Student Profile** for more information
14. Export your class list by clicking on the export icon, top right side of the page
15. Print your class list by clicking on the Print icon, top right side of the page.



## NOVASIS CLASS LIST

\*Note, this is a view of grade as initially submitted. If a grade change was processed after close of grading, you will need to view the final grade on the **Verification of Grades Class List**.

The screenshot displays the NOVASIS Student Profile for Libby Villa-Test (00910075) for the Fall 2022 term. The page is divided into several sections:

- Student Profile - Libby Villa-Test (00910075)**: Includes a student picture (1), contact information (2), general information (3), and advisors (4).
- CURRICULUM**: Shows primary and secondary curriculum details (5).
- REGISTERED COURSES**: Lists courses for the term (6).

Course Title	Details	CRN	Hours	Registration Status	Instructor
Topics Empire and Imperialism	HIS 1070 XX	24640	3	**Registered**	Melissa Gerding

Total Hours | Registered Hours: 3 | Billing Hours: 3 | CEU Hours: 0

From the Faculty View\* of the **Student Profile**, the following information is displayed:

1. Student Picture (if provided) and Student Chosen Name
2. Student Contact Information
3. General Student Information
4. Advisors with link to their email
5. Primary and Secondary Curriculum
6. Registered Courses for the term

\*Note: if you are an advisor of the selected student for the selected term, you will have an expanded view of the student's profile.